# Designing your own Key Caps

The key caps on CB Electronics SR4 and SR24 are designed using Word, the files must be loaded and saved as Revision 6. The four template files are used for different key sizes and LED hole position as follows:-

| File Name | Size | LED Position |
|-----------|------|--------------|
| RL.DOT | 0.75" / 19mm Square | Top Right |
| LL.DOT | 0.75" / 19mm Square | Top Left |
| RS.DOT | 0.65" / 16.5mm Square | Top Right |
| LS.DOT | 065" / 16.5mm Square | Top Left |

# LED Holes

Not all keys require LEDS, please group your keys in separate lines, those with and those without LED Holes. To indicate that LED holes are required please fill the small square to the RIGHT of the line with BLACK.

# Designing the Key Cap

Each switch cap is defined as a Text Box, type the text in the box then change the size, style and position of the text using the FORMAT command. Where possible change the text of an existing key to suit your requirements.

# Format | Font

This is used to define the Font, Font Style, size and colour of the Text. All keys use **Bold** font.

# Format | Paragraph

This is used to define the vertical and horizontal position of the text

The following settings should always be made:-

Alignment Centered

Spacing After 0pt

Indentation Left 0pt

Indentation Right 0pt

# Format | Drawing Object

This is used to define the size, position and colour of the text box. DO NOT CHANGE the pre-defined the size and position. Change only the Fill colour.

# Printing

Make a test print of your design if possible, note that the screen colour will not be the same as the printed colour, also that the colour printed will depend on the paper chosen.

We currently use:-

Printer HP Deskjet 870Cxi

A4 paper Zweckform 720 dpi Ink-Jet-Paper No. 2596 110g/m2.

| Large | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | Size | 11pt | Before | 18pt |
| | Colour | Blue | Line Spacing | Exactly 14pt |
| | Font | Switzerland | Alignment | Centered |
| | Style | Bold | | |

| Large | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | Size | 11pt | Before | 12pt |
| | Colour | White | Line Spacing | Exactly 13pt |
| | Font | Switzerland | Alignment | Centered |
| | Style | Bold | | |

| Large | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | **Size** | 11pt | **Before** | 10pt |
| | **Colour** | White | **Line Spacing** | Exactly 10pt |
| | **Font** | Switzerland | **Alignment** | Centered |
| | **Style** | Bold | | |

| Large | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | **Size** | 16pt | **Before** | 12pt |
| | **Colour** | White | **Line Spacing** | Single |
| | **Font** | Switzerland | **Alignment** | Centered |
| | **Style** | Bold | | |

| Small | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | **Size** | 11pt | **Before** | 18pt |
| | **Colour** | White | **Line Spacing** | Exactly 13pt |
| | **Font** | Switzerland | **Alignment** | Centered |
| | **Style** | Bold | | |

| Small | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | **Size** | 11pt | **Before** | 13pt |
| | **Colour** | White | **Line Spacing** | Single |
| | **Font** | Switzerland | **Alignment** | Centered |
| | **Style** | Bold | | |

| Small | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | **Size** | 11pt | **Before** | 9pt |
| | **Colour** | White | **Line Spacing** | Exactly 11pt |

| | Font | Switzerland | Alignment | Centered |
|---|---|---|---|---|
| | Style | Bold | | |

| Small | Format \| Font | | Format \| Paragraph | |
|---|---|---|---|---|
| | Size | 16pt | Before | 13pt |
| | Colour | White | Line Spacing | Single |
| | Font | Switzerland | Alignment | Centered |
| | Style | Bold | | |